

## 2025 Spring Course Selection Schedule

Course Announcement			
Course	Time	Note	
<b>Taiwan Tech courses</b>	Dec. 13, 2024	Course information can be found via Course Catalog System.	
<b>NTU System courses</b>	Jan. 10, 2025 (schedule time)		
Special Attendance			
<ol style="list-style-type: none"> <li>1. Important Information : <a href="https://reurl.cc/yvzmml">https://reurl.cc/yvzmml</a></li> <li>2. Course Catalogue System : <a href="https://querycourse.ntust.edu.tw/querycourse/">https://querycourse.ntust.edu.tw/querycourse/</a></li> <li>3. Course Selection System : <a href="https://courseselection.ntust.edu.tw/">https://courseselection.ntust.edu.tw/</a></li> <li>4. <b>Fifth or Sixth year undergraduate students, graduate students taking courses offered by undergraduate program, and students taking courses offered by teacher education center</b> need to pay extra credit fees during <b>Mar. 18 to Mar. 27, 2025</b>. If the fees are not paid, the courses will be cancelled after being announced by Office of Academic and the cancelled course will be especially marked on the transcript.</li> <li>5. Serial codes starting with G or the third serial code being <math>\leq 4</math> indicate that the course is offered by the undergraduate program.</li> </ol>			
	Time	Details	
<b>Course Pre-registration Period of Taiwan Tech for Current Students</b>	Dec 20, 2024 to Dec. 30, 2024	Dec. 20, 2024 9:00 a.m. to Dec. 23, 2024 12:00 noon	Course Pre-registration via Student Information System.
		Dec. 24, 2024 to Dec. 25, 2024	The system performs a random selection for courses over size limitation. (Course selection function is temporarily closed.)
		Dec. 26, 2024 9:00 a.m.	Please log in to the Student Information System to check the result of computer random selection. (Course selection function is temporarily closed)
		Dec.27, 2024 9:00 a.m. to Dec. 30, 2024 5:00 p.m.	Student may register the courses with remaining openings. The stage operates on a first-come, first-served basis for course enrollment. For courses without limitation, students may continue to register the courses online.
<b>Course Pre-registration Period of NTU System Courses</b>	Jan. 14, 2025 to Jan. 17, 2025	Jan. 14, 2025 9:00 a.m. to Jan. 16, 2025 12:00 noon	Course Pre-registration via Student Information System.

		Jan. 16, 2025 Afternoon.	The system performs a random selection for courses over size limitation. (Course selection function is temporarily closed)
		Jan. 17, 2025 9:00 a.m.	Please log in to the Student Information System to check the result of computer random selection.
<b>Course Adding and Dropping Period for All Students.</b> <b>For NTUST, NTU, NTNU Courses</b>	Feb. 17, 2025 9:00 a.m. to Mar. 4, 2025 5:00 p.m.	<ol style="list-style-type: none"> <li>1. The stage is on the first-come, first-served basis.</li> <li>2. The Authorization Code Operation: If you can't select courses online, please attend the course and inquire for the Authorization Code. Please log in to the Student Information System to select course by putting in the Authorization Code. If you fail, please contact Office of Academic Affairs.</li> <li>3. After finishing your course selection, please follow the instruction of the system and press the button <u>Send the course schedule to your E-mail Box.</u> You will receive the result via NTUST student E-mail account. If there is any question, please log in to the system again or directly consult with the computer center.</li> </ol>	
Inter-University Course Selection	Feb. 17, 2025 to Mar. 4, 2025	Inter-University courses that are not offered by NTU or NTNU should be selected by manual operation. Please fill in the "Inter-University Course Selection Form" and submit it to Office of Academic Affairs.	
Correction Period of the Course Selection	Mar. 05, 2025 To Mar. 07, 2025	After finishing the course adding and dropping, students should log in to the Student Information System to confirm the course schedule. If there is any mistake, please consult with the Registrar Section/Graduate Studies, Office of Academic Affairs. However, this period is for course correction only, no more adding or dropping can be made.	
2 <sup>nd</sup> Course Withdrawal Period	Apr. 21, 2025 <b>9:00 a.m.</b> To May 08, 2025 <b>5:00 p.m.</b>	<ol style="list-style-type: none"> <li>1. Please withdraw via the Student Information System, print out the application form, and send it before the designated deadline to the Registrar Section/Graduate Studies, Academic Affairs Office.</li> <li>2. For undergraduate students, the total credit count should not fall below the required minimum credits for the semester after they drop courses. However, undergraduates who are in their last year or those with extended school years have to take at least one subject.</li> <li>3. The paid credit fees are not refundable. The courses that dropped will be marked as "W"(withdrawn) on the transcript.</li> <li>4. Intensive courses cannot be dropped via 2<sup>nd</sup> Course Withdrawal.</li> </ol>	

#### **Division for Course Selection:**

- ◆ Undergraduate program: Section of the Registrar; (1<sup>st</sup> floor, Administration Building)
- ◆ Master's/ Doctoral program: Section of Graduate Studies (2<sup>nd</sup> floor, Administration Building)